



Dipartimento di  
Management  
"Valter Cantino"

**UNIVERSITÀ  
DI TORINO**

**ERASMUS+ TRAINEESHIP – CALL 2023**

**SAA School of Management – Department of Management "Valter Cantino"**

<https://unito.webex.com/meet/cristina.ragionieri>



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**Erasmus+**



# ART. 1

ERASMUS+ MOBILITY PROGRAMME



TRAINEESHIP PROJECT

- **Companies**
- **Training Centres**
- **Research Centres**
- **Other organisations**



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# ART. 1 GENERAL INFORMATION

## ORGANISATIONS NOT ELIGIBLE

- **EU Institutions**
- **EU Bodies including Specialized Agencies**
- **Organisations managing EU Programs**



# ART. 1 GENERAL INFORMATION

## WHERE?

### PROGRAMME COUNTRIES GROUP

- **EU Member States**
- **European Economic Area Countries** (*Iceland, Liechtenstein, Norway*)
- **EU Candidate Countries** (*Turkey, Serbia and the Republic of North Macedonia*)



# ART. 1 GENERAL INFORMATION



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## WHERE?

### PARTNER COUNTRIES GROUP



- **All other Countries in the world** (*UK and Switzeland are in the group*)



# FRIDAY OCTOBER 20 - MEETING

## PROGRAMME COUNTRIES

- *Glass Lewis Europe (Ireland)*
- *Vision (Ireland)*
- *I&D Consulting (Belgium)*
- *S-Com (Belgium)*
- *Camera Commercio Danimarca (Denmark)*
- *RiverD (Netherlands)*





# FRIDAY OCTOBER 27 - MEETING

## PROGRAMME and PARTNER COUNTRIES



- Del Vigna Accountancy (UK)
- Five Lamps Arts Festival (Ireland)
- Rural Handmade (UK, India)



# MOODLE PLATFORM

<https://elearning.unito.it/sme/>

[Corsi di Laurea Triennale](#)

[092701 - Management dell'Informazione e della Comunicazione Aziendale \(SAA\) Classe L-18](#)

[Internships abroad 2023/24](#)



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Enrolment options

## Enrolment options

[Internships abroad 2023/24](#)

Teacher: Julie Deborah Bradshaw

▼ Self enrolment (Student)

Guests cannot access this course. Please log in.

Continue



# ART. 1 GENERAL INFORMATION

## 84 monthly payments

Department	Programme Country grants	Partner Country grants	Total grants
SAA School ( <a href="#">MICA</a> , <a href="#">B&amp;M</a> , <a href="#">BA</a> )	24 x 3 months	4 x 3 months	28
BA	7 x 3 months	1 x 3 months	8
B&M	8 x 3 months	2 x 3 months	10
MICA	9 x 3 months	1 x 3 months	10



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# ART. 1 GENERAL INFORMATION

## TO KEEP IN MIND

Students enrolled at UniTo, but not resident in Italy, cannot do their Mobility in an institution/university in their own country of residence

Students cannot sit exams or graduate during the Mobility Erasmus+ for Traineeship



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# ART. 1 GENERAL INFORMATION

Enrolled at UniTO

B&M Degree: 3rd year (18 Ects)

MICA Degree: 3rd year (18 Ects )

BA Degree: 2nd year (18 Ects )

✓ IMP: months and credits left...

a maximum of **12 months** for each study cycle, regardless of the number and type of Mobility (Erasmus+ per studies and/or Erasmus+ for Traineeship)

Recent/new graduates are also eligible for the Erasmus+ for Traineeship Mobility programme

# ART. 1 GENERAL INFORMATION



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VAI DOVE TI PORTA UNITO

*Erasmus Traineeship Call 2023*



SAA



School of Management



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# ART. 1 GENERAL INFORMATION

## Who can participate to the call 2023?

- Any student with a previous Erasmus+ experience with ***90 days left***
- Any student willing to graduate in 2023/2024 a.y. and interested in spending the traineeship months within 12 months after the graduation  
*(no later than 31 July 2025)*
- Any student currently in Erasmus for study (**Erasmus study + Erasmus Traineeship allowed but not with overlap**)
- Any student with a weighted arithmetic mean from 25/30 to 30L/30  
**(Not allowed: 24,99/30 – no rounding up)**



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# ART. 1 GENERAL INFORMATION

- A. During the academic career (curricular) **TYPE A**
- B. After the graduation (extracurricular) **TYPE B**

**Choose carefully the type of traineeship  
(A or B on your call?)**

**The typology cannot be changed once decided**



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## ART. 1 GENERAL INFORMATION

The ERASMUS internship has to start in your last academic year (2<sup>nd</sup> part of the year)



**A and B:** The internship must be completed no later than July 31<sup>st</sup>, 2025



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# ART. 4 APPLICATIONS P. 14

Students wishing to apply for the Erasmus +Traineeship 2023 have to fill in the **Google form on SAA Course pages: [MICA](#), [B&M](#), [BA](#).**

Documents to attach to the application form:

- Documentation providing the level of language
- CV

**November 15, 2023 at 1,00 p.m.  
Deadline for application submission**



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# ART. 1 PARTICIPATION CRITERIA P. 4

Documents to attach to the application form

Candidates must have an adequate knowledge  
of the host country language

1. The language exam at UniTO
2. Any recognised international language certificate
3. Any linguistic certificate (SAC...)
4. Any other document that can prove the candidate's language proficiency (ex. ToR)



# ART. 5 SELECTION CRITERIA

**50 POINTS** based on the weighted average

Weighted Average between	Points
25/30 and 26/30	10 points
26.1/30 and 27/30	20 points
27.1/30 and 28/30	30 points
28.1/30 and 29/30	40 points
29.1 /30 e 30/30	50 points

**50 POINTS** for the candidate's language skills



# ART. 5 SELECTION RESULTS

The eligible candidate list(s) will be  
published on individual SAA Campus

MICA, B&M, BA websites

on 07/12/2023



# ART. 5 ACCEPTANCE, REFUSAL AND CLEARANCE



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Successful candidates must accept or refuse their Mobility grant within **5 calendar days** from the day following the publication of the eligible candidate lists by sending an e-mail to the Interuniversity Relations Office

[stage.saa@unito.it](mailto:stage.saa@unito.it)



# ART. 5 ACCEPTANCE, REFUSAL AND CLEARANCE



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**AUTOMATICALLY EXCLUDED WINNERS WHO DO NOT  
ACCEPT ON TIME**

*The eligible candidate lists will consequently be adjusted*



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# ART. 2 FUNDING

- ERASMUS+ National Agency INDIRE
  - MUR – Ministry of University and Research
  - and/or the UNIVERSITY OF TURIN
- 
- A. MONTHLY GRANT (EU contributions, paid to all students)**
  - B. EXTRA MONTHLY FUNDING FOR PARTICIPANTS IN DISADVANTAGED ECONOMIC SITUATIONS AND/OR WITH LESSER OPPORTUNITIES (based on the student's economic situation)**
  - C. «SPECIAL NEEDS» GRANTS**
  - D. TRAVEL GRANTS**

# ART. 2 FUNDING



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Destination countries: PROGRAMME COUNTRIES	Amount "A"
<p><b><u>GROUP 1 HIGH cost of living:</u></b> Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden</p> <p><b>N.B. These include the following Partner Countries:</b> Faeroe Islands, Switzerland, United Kingdom</p>	€500.00 per month
<p><b><u>GROUP 2 AVERAGE cost of living:</u></b> Austria, Belgium, Cyprus, France, Germany, Greece, Malta, the Netherlands, Portugal, Spain.</p>	€450.00 per month
<p><b><u>GROUP 3 LOW cost of living:</u></b> Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey.</p>	€400.00 per month
Destination countries: PARTNER COUNTRIES	Amount "A"
<b>All Partner Countries</b> (except United Kingdom, Switzerland, Faeroe Islands which are in Group 1)	€700.00 per month

## IMPORTANT!

Mobility participants going to **Switzerland** will not receive funding for "A" internships if they also receive a Mobility Grant from the Swiss Government. The Host Universities/Institutions will therefore define Mobility grant payment methods and timing. If, however, the Swiss government does not pay Mobility grants for this Call, the Università degli Studi di Torino will provide monthly funding equal to the amount due for Group 1 countries.

# ART. 2 FUNDING



a) ISEE value up to €50,000, based on the following table/distribution:

Funding "B" amount - Erasmus+ for Traineeship additional funding	
ISEE VALUE €*	Monthly amount "B"
ISEE ≤ 13,000	€ 450
13,000 < ISEE ≤ 21,000	€ 400
21,000 < ISEE ≤ 26,000	€ 350
26,000 < ISEE ≤ 30,000	€ 300
30,000 < ISEE ≤ 40,000	€ 200
40,000 < ISEE ≤ 50,000	€ 150
ISEE > 50,000	€ 0

b) disability of 50% or more;

c) refugee status;

d) subsidiary protection status;

e) displaced person status;

f) care leaver status (Article 1, paragraph 250, Law No. 205 of 2017);

g) children of disabled claimants, war orphans, the civilian blind, amputees and invalids of war, work and service, and their children;



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# ART. 2 FUNDING

## C. «SPECIAL NEEDS» GRANTS

Students with a disability certificate can consult the University portal here: [www.unito.it](http://www.unito.it) - International - Studying and working abroad - Erasmus+ - [Erasmus+ for people with disabilities/special needs](#) and contact the UNITA and International Mobility Offices ([internationalexchange@unito.it](mailto:internationalexchange@unito.it)) for more details.

# ART. 2 FUNDING



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## D. TRAVEL GRANTS

Types of funding available to support students' Erasmus+ Mobility travel expenses as per Erasmus+ 2021/2027 programme Action 1 in order to make international Mobility inclusive and *sustainable*.

- *Standard Travel Grant p. 10*
- *Green Travel Grant p. 11*
- *Top-Up Travel Green p. 12*

# ART. 3 PAYMENT METHODS AND TIMING



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- 100% of Funding "A" - monthly grant, by destination country
- 100% of Funding "B" - extra monthly funding for participants in disadvantaged economic situations and/or with fewer opportunities, if applicable
- 100% of Funding "D" - Type 1.1 "Standard Travel Grant", if applicable

# ART. 3 TOTAL OR PARTIAL RETURN OF THE GRANTS



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- students refuse Mobility (refund of full amount)
- students fail to submit their Learning Agreement for Traineeship - "After Mobility" certifying actual period of Mobility (refund of full amount)
- Mobility abroad be less than the mandatory minimum period of 60 days (refund of full amount), unless due to *force majeure* recognised by INDIRE, the National Agency Erasmus Plus applies
- less time be spent abroad than approved in the Agreement (refund of an amount corresponding to the number of days not spent abroad)

# VISA – P.16



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## IMPORTANT!

When students do their traineeship in companies, training centres, research centres or other organisations in a **Partner Country**, they must be aware of procedures and deadlines for getting a visa before starting their Mobility.



# ART. 6 INSURANCE



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Mobility students have the same **civil liability** and accident insurance coverage as University students, throughout their stay abroad and during the course.

Winners are advised to consider taking out a suitable insurance policy to cover their time abroad (including beyond Mobility activities) and expenses for medical and hospital care

# ART. 7 COMMUNICATION AND CONTACTS



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- **BA – B&M and MICA WEBSITES...**
- **INTERUNIVERSITY RELATIONS OFFICE**
  - e-mail: [stage.saa@unito.it](mailto:stage.saa@unito.it)
- **LEARNING AGREEMENT** for Traineeship support and recognising the experience:
  - **C. RAGIONIERI**



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